



Test Sample Shipping/Receiving Form

	To be completed by the client	To be completed by CREM Co
Sender's Name		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Company Name		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Company Address		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Email		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Phone		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Shipment Date		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Courier/Person Name		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Shipment Tracking No.		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Shipping Environmental Condition		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Sample Name		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Tamper Proof Features	<input type="checkbox"/> No <input type="checkbox"/> Yes, Explain:	<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Number of boxes		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Conditions to avoid (If any)		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Physical State (i.e., solid, liquid, wipes)		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Sample Information*	Lot No.:	CREM Sample No.:
	Gross Weight:	Gross Weight:
	Expiration Date:	<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
	Lot No.:	CREM Sample No.:
	Gross Weight:	Gross Weight:
	Expiration Date:	<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
	Lot No.:	CREM Sample No.:
	Gross Weight:	Gross Weight:
	Expiration Date:	<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms
Sample Storage Condition		<input type="checkbox"/> Conforms <input type="checkbox"/> Not Conforms

*Add more rows if needed.

Additional Instruction: _____

Sender's Signature: _____ Date: _____

To be completed by CREM Co

Packaging slips and accompanying documents are complete or legible

☐ Yes

☐ No

Containers are labeled

☐ Yes

☐ No

Containers are damaged/tampered

☐ Yes

☐ No

Sample(s) was packed and shipped according to the storage condition

☐ Yes

☐ No

Sample(s) is accepted by CREM Co.

☐ Yes

☐ No

Inspection performed by: _____ Signature: _____ Date: _____